



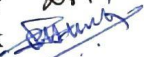







MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL
(Formerly WEST BENGAL UNIVERSITY OF TECHNOLOGY)

Main Campus: NH 12, Haringhata, Post Office - Simhat, Police Station – Haringhata, Pin - 741249
City Campus: BF-142, Sector -I, Salt Lake, Kolkata -700 064

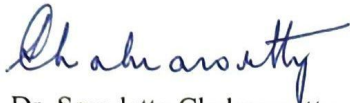
Minutes of the meeting of IQAC held on 20/06/2022 at 4:00 pm. at Haringhata campus with the following members in Hybrid mode.

- 1) Hon'ble Vice Chancellor Prof. (Dr.) Saikat Maitra
- 2) Prof. B.B. Paira
- 3) Dr. Nabarun Bhattacharyya 
- 4) Prof. Sibamay Dasgupta 
- 5) Prof. Jaya Bandopadhyay 
- 6) Dr. Somdatta Chakravorty
- 7) Dr. Debdut Naskar 
- 8) Dr. Bivash Mallick 
- 9) Dr. Sriparna Saha 
- 10) Prof. Debashis De 
- 11) Mr. Sudiptanshu Roychaudhuri 

1. It was decided that AQAR for 2021-2022 (for the period July 01, 2021-June 30, 2022), have to be prepared and uploaded with top priority.
2. It was advised that display boards mentioning Vision/ Mission of the University and departments, CO/PO, etc., all need to be put up for the existing and new departments. Mr. Sudiptanshu Roychaudhuri and Mr. Kaushik Ghosh will be the entrusted to look after the job.
3. It was also resolved that for the preparation of the Executive Summary, the following members will be entrusted for the purpose: 1. Prof. B.B. Paira, 2. Prof. Indranil Mukherjee, 3. Dr. Swapan Kumar Maity, and 4. Dr. Somdatta Chakravorty.
4. For preparing the Profile of the University, Dr. Somdatta Chakravorty will be In-Charge. For preparing the Extended Profile of the University, Prof. Sibamay Dasgupta will be in-Charge.
5. It was advised that the coordinator of each criterion along with the subcommittee members shall prepare the SSR.
6. It was decided that the member (s) / joint coordinators/ Co-coordinators for the following criteria will be revised as discussed in the meeting.
7. A progress meeting for submitting the AQAR will be held on 29th June, 2022.
8. All Committees are empowered to co-opt members, if so required.

9. It was discussed that each department including all new departments need to upload their evaluation report for NAAC.
10. It was discussed that The Exit survey feedback form will be developed and circulated by Dr. Bivash Mallick.
11. It was also resolved previous NAAC observation report should be collected from the Registrar and executed as per the suggestions.

The meeting ended with thanks to all the members.



Dr. Somdatta Chakravorty
Director, IQAC



Prof. (dr.) Saikat Maitra
Hon'ble Vice-Chancellor