



MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL

(Formerly West Bengal University of Technology)

Office of the Inspector of Colleges

Main Campus: NH 12, Haringhata, Post Office – Simhat, Police Station – Haringhata, Pin – 741249 City

Campus: BF-142, Salt Lake City, Kolkata – 700 064

Tel. No. : (033)2321-7588, (033) 2334-1014/1021/1025/1028/1031; Fax : (033) 2321-8776

No. IC-149/2023/3715

Date : 07.12.2023

To

The Chairman/President/Managing Trustee/

Secretary of the Organizing/ Sponsoring Body

(Society/Trust/Companies under Section 8 of Companies Act 2013 as the case may be) of

AICTE/PCI/COA/Non-AICTE College affiliated to MAKAUT, WB.

Sub: Uploading of Organizing/Sponsoring Body (Society/Trust/Companies under Section 8 of Companies Act 2013 as the case may be) of the affiliated college of the University.

Dear Sir/Madam,

This is to state that the University is providing many important information pertaining to Higher Education to the colleges. But it is a matter of great concern to observe in some cases that those important information are not being intimated to the sponsoring/organizing body of the affiliated colleges and subsequently, it appears that the main reason behind this is the frequent change of the assignment by the head of the Institution. As a result, the Organizing/Sponsoring Body of the affiliated colleges are not aware regarding that important information of the University which are being circulated time to time. The same is not expected and desirable for excellence in Higher Education.

In view of the above, I am directed to request you to kindly provide us the undermentioned information pertaining to the Organizing/Sponsoring body of your College in the Google Form.

Sl.No.	Particulars to be uploaded
1.	Name of the College
2.	College Code
3.	Name of the Organizing Body (Society/Trust/Company) mentioning address
4.	Whether it is a Trust/Society/Company
5.	Name of the President/Chairman/Managing Trustee of the Organizing/Sponsoring Body (Society/Trust/Company)
6.	Mobile Phone No., WhatsApp No. and Email ID
7.	Name of the Secretary of the Organizing/Sponsoring Body (Society/Trust/Company)
8.	Mobile Phone No., WhatsApp No. and Email ID

The abovementioned information has been designed in the Google Form link: <https://forms.gle/6JnDMRoEWsXg25JZ6> and the same is being sent in the official Email id of the college. The said Google Form may kindly be filled up and submitted to the University within **22nd December, 2023**.

Your kind cooperation in this regard will be highly be appreciated.

This has got reference to the approval dated 06.12.2023 of the Competent Authority in File No. IC-149/2013.

Thanking you,

Yours sincerely,

(Dr. S. K. Maity)
Inspector of Colleges

Copy forwarded for information and necessary action to :

- 1) The Principal/Director of all affiliated Colleges.
- 2) The P.A to the Vice Chancellor – Please bring it into the kind notice of the Hon’ble Vice Chancellor.
- 3) The Information Scientist, MAKAUT,WB – with a request to kindly upload this in our University website.
- 4) The Convener, CWMS, MAKAUT,WB.

(Dr. S. K. Maity)
Inspector of Colleges