MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL
(Formerly WEST BENGAL UNIVERSITY OF TECHNOLOGY)
Main Campus: NH 12, Haringhata, Post Office - Simhat, Police Station – Haringhata, Pin - 741249
City Campus: BF-142, Sector -I, Salt Lake, Kolkata -700 064

Ref. No.: EOI/MAKAUT-WB/MEDICINE/001 **Dated:** 07-08-2026

Subject:	Expression of Interest (EoI) for Empanelment of Vendors for Supply of Medicines and Pharmaceuticals	**Target Facility:**	University Health Centre

1. Objective and Scope

Maulana Abul Kalam Azad University of Technology (MAKAUT), West Bengal, invites Expression of Interest (EoI) from reputed, licensed wholesale/retail pharmaceutical chemists, authorized stockists, and established medical agencies for the empanelment of vendors to ensure an uninterrupted supply of branded and generic medicines, surgical items, and emergency medical consumables for the University Health Centre.

2. Financial Terms & Rebate Structure

To ensure optimal utilization of institutional financial resources while maintaining high standards of pharmaceutical quality, vendors are required to quote maximum percentage rebates on the Maximum Retail Price (MRP) of medicines. The financial evaluation and empanelment criteria prioritize standard discount structures as outlined below:

Standardized Vendor Rebate Guidelines on MRP

a. **Branded Medicines / Ethical Formulations:** Minimum guaranteed rebate on MRP (Standard benchmark expected: ≥ 18.00% to 22.00%).

b. **Generic Medcine:** Minimum guranted rebate of MRP (Standard benchmark expected:≥30% to 45%)

c. **Surgical Consumables & Disposables:** Minimum guaranteed rebate on list/MRP (Benchmark expected: ≥ 20.00%).

d. • **Lifesaving & Emergency Drugs:** Flat rebate structure as mutually agreed upon under empanelment terms.

Category Code	Item Category / Description	Minimum Benchmark Rebate Offered (%)
CAT-01	Branded Allopathic Formulations (Tablets, Capsules, Syrups, Injectables)	As proposed by vendor (Min. 18%)
CAT-02	Generic Pharmaceuticals & standard Formulations	As proposed by vendor (Min. 30%)
CAT-03	Surgical Items, Dressings, IV Fluids & Consumables	As proposed by vendor (Min. 20%)
CAT-04	Specialized / Proprietary Medicines	On mutually negotiated terms

3. Eligibility Criteria for Vendors

I. **Licensing:** The vendor must possess valid Drug Licenses in Forms 20, 20B, 21, and 21B issued by the competent State Drug Control Authority.

II. **Statutory Compliance:** Valid GST Registration, PAN Card, and up-to-date professional tax clearance certificates.

III. **Storage & Quality:** Adequate cold-chain infrastructure and storage facilities compliant with regulatory standards for temperature-sensitive drugs.

7/8/26

(Anup Kumar Mukherjee)
Assistant Registrar
Maulana Abul Kalam Azad University
Of Technology, West Bengal
(Formerly Known as West Bengal University of Technology)
Haringhata, Nadia - 741249

4. General Conditions:
   1. The Bidder should be a registered firm under prevailing rules having an office in West Bengal, preferably in Kolkata and will provide essential registration numbers like TIN, GST, PAN/TAN etc.
   2. The University reserves the right to accept or reject any EoI without showing any reason.
   3. Vendors should submit the following EoI documents, otherwise the EoI are to be treated as incomplete EoI incomplete will be rejected.
   4. Subcontracting in any form will not be allowed by the University.
   5. All legal disputes shall be subject to the jurisdiction of Calcutta High Court.
   6. Sealed quotation to be submitted/ delivered into TENDER Box of Purchase Section, within 17:00 hours on 14th August, 2026 at the address mentioned below -
      Maulana Abul Kalam Azad University of Technology, West Bengal, Ward No.08, Post Simhat, P.S.- Haringhata, Nadia - 741249.
   7. Any dispute which may arise between the parties hereto in respect of this AGREEMENT shall be referred to the Vice Chancellor of the University whose decision shall be final and irrevocable.

I. **Cover containing the following documents:**

Sl. No.	*Category*	*Sub-Category*	*Sub-Category Description*
A.	Certificates	Certificates	Trade License (Latest) PAN Card GST Registration Certificate Drug Licenses in Forms 20, 20B, 21, and 21B Others (as available)

7/8/26

-Sd/-
Asst. Registrar
MAKAUT, WB

07/08/2026

(Anup Kumar Mukherjee)
Assistant Registrar
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