

MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL (Formerly WEST BENGAL UNIVERSITY OF TECHNOLOGY)

Main Campus: NH 12, Haringhata, Post Office - Simhat, Police Station - Haringhata, Pin - 741249 City Office: BF-142, Sector -I, Salt Lake, Kolkata -700 064

Ref No: MAKAUT/REG/2025-26/03 Date: 31-10-2025

NOTICE

It is being notified to all affiliated colleges / institutions under this University that the Phase-I entry for the Registration Portal [makaut.wb.gov.in] for AY 2025-26 will <u>start on and from 03-11-2025 (Monday) for all the courses except B. Tech Lateral entry and MCA</u>. Please note that reference numbers will be generated against each student after entering details in the portal.

Phase-I scrutiny will also start from 03-11-2025 (Monday) in the Principal Logins of every college. All the colleges are requested to complete the Phase-I scrutiny process alongside the Phase-I entries to complete the process smoothly.

Separate notice will be issued in due time before starting Phase-II of the Registration process. Log-in IDs and password will remain same as previous year.

The User Manual for Phase-I is being served along with the Notice.

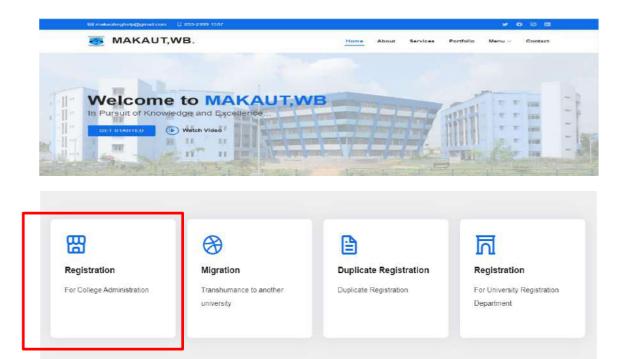
Sd/-

Registrar MAKAUT, WB

PHASE 1-Manual

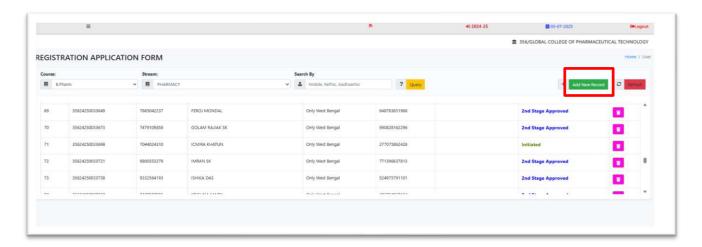
REGISTRATION MANAUAL 2025-26

- 1. Login ids are provided to the colleges for student registration.
- **2.** Colleges will have to login to the registration portal <u>from College Aadministration</u> through the website <u>makaut.wb.gov.in</u>

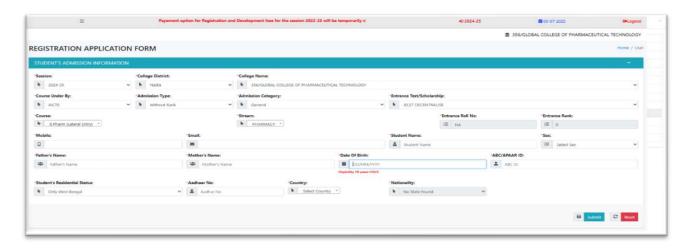


- 3. After successful login, the college authority will have to enter the following student details in the registration portal:
 - Student Name
 - Father's Name
 - Mother's Name
 - Email id
 - Contact number
 - Student's Residential Status
 - Aadhaar No
 - Country
 - Admission Category
 - Admission Type
 - Entrance Test
 - Entrance Rank
 - Entrance Roll No
 - Course Stream
 - Passport No [For foreign candidates]
 - ABC Id
 - DOB
 - Sex

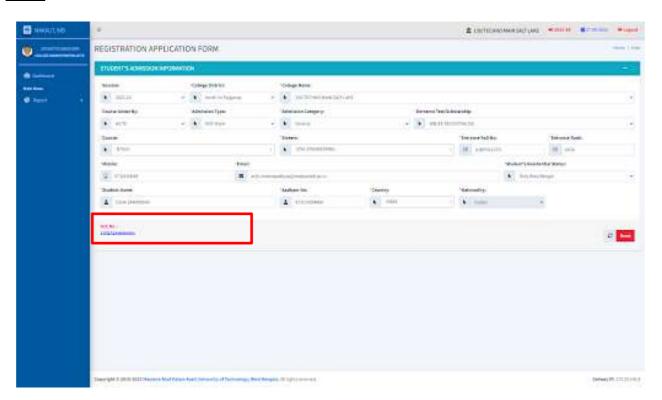
<u>Step - 1</u>



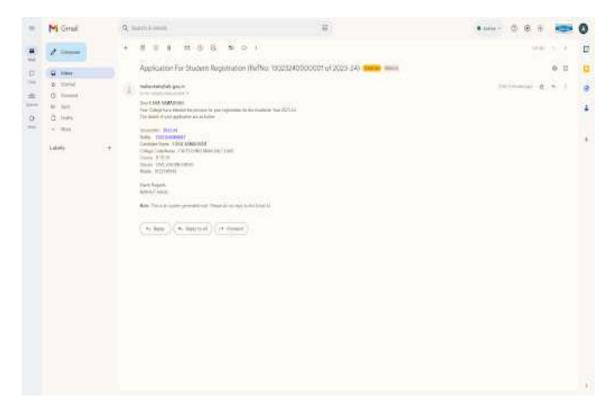
<u>Step - 2</u>



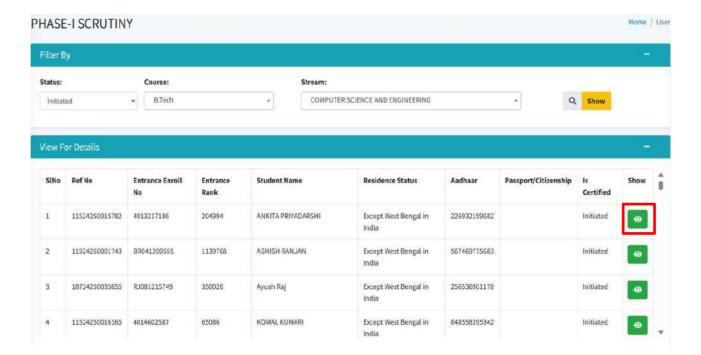
<u>Step - 3</u>

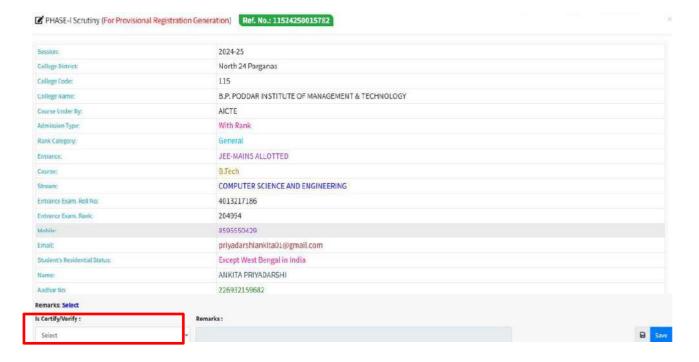


4. After successful entry of student's data, a Ref No. will be generated against each student and simultaneously registration confirmation mail will be sent to the student's email id which will be entered during the process mentioned in point 3 by the college.



5. PHASE – I Scrutiny – After completing the PHASE- I entry the colleges are required to complete the Phase-I Scrutiny of all the candidates. Phase-I Scrutiny will be available in the Principal Logins. Please note that Principal Scrutiny is mandatory for provisional registration generation and further process in the registration.





6. Proposed flow of revised registration process for the affiliated college

Proposed DFD for registration system 2025-26

