



# MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL

(FORMERLY KNOWN AS WEST BENGAL UNIVERSITY OF TECHNOLOGY)

**Main Campus : Simhat, Haringhata, Nadia, Pin-741 249**

Kolkata Campus : BF-142, Sector-I, Saltlake City, Kolkata-700 064, (India)

**Website : [www.makautwb.ac.in](http://www.makautwb.ac.in)**

*Dr. Partha Pratim Lahiri*

Registrar

No. 26.11/Regis/Freeship-Notice/2021

Dated: 26<sup>th</sup> November, 2021

## FREESHIP NOTICE

It is to notify to all concerned that applications are being invited from the In-House students of 3<sup>rd</sup>, 5<sup>th</sup> & 7<sup>th</sup> Semester willing to avail freeship in their tuition fees of the UG/PG courses for the academic year 2021-2022. It must be ensured that the applicants are not enjoying any kind of scholarship/economic benefit for pursuing the concerned courses in this University.

Students need to download the prescribed form from University website and submit their applications along with required documents (All semester grade cards, Income proof certificate, Residential certificate) to the University Registrar's office, Haringhata campus latest by 15<sup>th</sup> December, 2021. Applications will not be entertained after due date.

*Partha Pratim Lahiri*  
26/11/21

(Dr. Partha Pratim Lahiri)

Registrar

**MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL**

**(FORMERLY KNOWN AS WEST BENGAL UNIVERSITY OF TECHNOLOGY**

**PROFORMA OF THE FULL / HALF FREESHIP (WAIVER) SCHEME**

1.	Name of the applicant (in Block/Capital letters)	:	
2.	Present Course of Study & duration of the course (mentioning the year of admission in the present course)	:	
3.	Communication/Residential Address with Pin Code	:	
4.	Contact Details with Mail id	:	
5.	Sex (Male/Female/Transgender)	:	
6.	Proof of Domicile Certificate	:	
7.	Proof of Annual Family Income (Original)**	:	
8.	Father's/Husband's Name	:	
9.	Profession of Father/Husband	:	
10.	Mother's Name	:	
11.	Mother's Profession	:	
12.	Guardian's Name & Profession (other than Parents), if applicable	:	
13.	Total Income of the family from all sources for the financial period 2021-2022	:	
14.	Whether applicant is in receipt of TFW/Swami Vivekananda Merit-cum-Means Scholarship/Kanyashree/Minority Scholarship or any other scholarship (mention Yes/No, if yes, please give in details)	:	
15.	Whether applicant got accommodation in MAKAUT Hostel (Boys/Girls), if Yes please give in details, i.e. Name of the Hostel, Room No., if any	:	
Declared that the information given above are neither false nor fabricated and true to the best of our knowledge and belief. Disciplinary or penal action may be taken if there is any discrepancies found from University end.			
1	Signature of the applicant with date	:	
2	Signature of father /husband (with date)	:	
4	Signature of Guardian(if applicable)	:	

\* Competent authority to issue Domicile Certificate in the prescribed Proforma in any one of A or B which is applicable:

- District Magistrate, Additional District Magistrate, Deputy Magistrate, Deputy Collector, Sub-Divisional Officer, Block Development Officer.
- Superintendent of Police, Additional Superintendent of Police, Sub-Divisional Police Officer, Deputy Superintendent of Police.
- Commissioner, Additional Commissioner, Joint Commissioner, Deputy Commissioner, Assistant Commissioner of Police Commissionerate.
- Judicial Magistrate of any rank or position in the concerned district or Metropolitan locality or Hon'ble High Court at Calcutta or Hon'ble Supreme Court of India.
- Corporation Area-Commissioner, Additional Commissioner, Joint Commissioner, Assistant Commissioner.
- Assistant Secretary or above in the Secretariat to the Government of West Bengal (including GTA) or Central Government.
- Deputy Director or above in the Directorate to the Govt. of West Bengal or Central Government

\*\*For the purpose of determining the Annual Income of the parents/guardians of the students, a gazetted/Group- A officer of the Central/State Government in the rank of DM, ADM, SDO, BDO or equivalent, will be competent to issue Income Certificate.

**MODEL PROFORMA FOR INCOME CERTIFICATE**

I certify to the best of my knowledge that Shri/Smt. \_\_\_\_\_ S/o/D/o/W/o Sri  
\_\_\_\_\_ resident of Village/Town \_\_\_\_\_

P.S. \_\_\_\_\_ Dist. \_\_\_\_\_ is known to me for the last \_\_\_\_\_  
years.

His/her father/guardian/husband is permanent/temporary resident of Village/Town \_\_\_\_\_ P.S.  
\_\_\_\_\_ Dist. \_\_\_\_\_ State \_\_\_\_\_

The total annual family income from all sources of both the Parents/  
Guardian/Husband for the financial year 2021-2022,  
i.e. 01.04.2021 to 31.03.2022 is

Rs. \_\_\_\_\_

Place:  
Date:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
Name (in Block Letters)

\_\_\_\_\_  
(Designation with Seal)

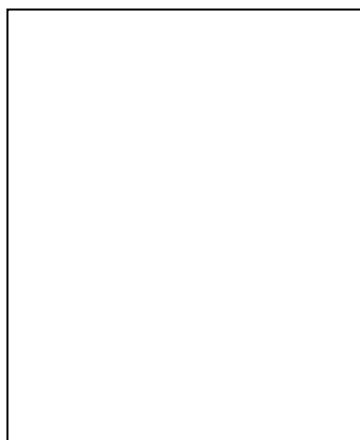
Full Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

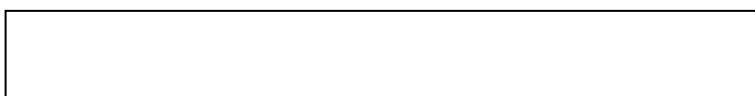
## PROFORMA-A

Residential/Domicile Certificate for candidates residing in the State of West Bengal continuously for at least last ten (10) years/ ----- years as on date

Certified that \_\_\_\_\_ Son/daughter of \_\_\_\_\_  
is a temporary /permanent resident of State of West Bengal at Village/House No. \_\_\_\_\_, Street  
\_\_\_\_\_ P.O. \_\_\_\_\_ P.S. \_\_\_\_\_ in the District of  
\_\_\_\_\_ under Assembly Constituency \_\_\_\_\_ and has been living in  
the State of West Bengal continuously/uninterruptedly for the last ----- years as on date.



Candidate's Photograph



Candidate must sign here in front of the certifying authority

Signature of Certifying Authority \_\_\_\_\_

Designation with Official Seal \_\_\_\_\_

Full Name of Certifying Authority \_\_\_\_\_

Office Address \_\_\_\_\_

Office Phone No. \_\_\_\_\_ Mobile No: \_\_\_\_\_ (optional)

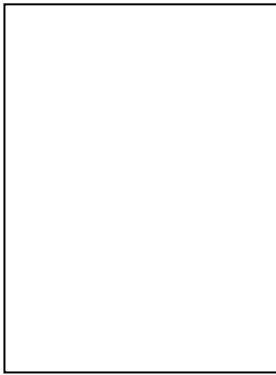
ID No. \_\_\_\_\_ (optional)

Note: Photograph is to be attested by the certifying authority.  
The Certifying Authority should preserve a duplicate copy of this Certificate.

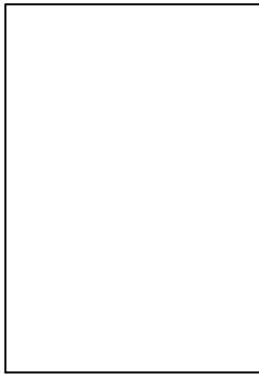
**PROFORMA- B**

Residential/Domicile Certificate for candidates not residing in the State of West Bengal but whose parent(s) is (are) permanent resident(s) of West Bengal having their permanent home address within West Bengal

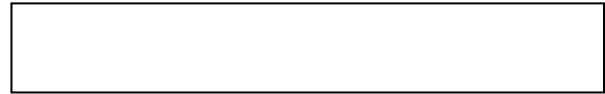
Certified that \_\_\_\_\_ father/mother of \_\_\_\_\_  
(applicant) is permanent Resident of West Bengal at Village/House No. \_\_\_\_\_, Street  
\_\_\_\_\_ P.O. \_\_\_\_\_ P.S. \_\_\_\_\_ in the District of  
\_\_\_\_\_ under Assembly Constituency \_\_\_\_\_



Candidate's Photograph



Father's/Mother's Photograph



Candidate must sign here in front of the certifying Authority

Signature of Certifying Authority \_\_\_\_\_

Designation with Official Seal \_\_\_\_\_

Full Name of Certifying Authority \_\_\_\_\_

Office Address \_\_\_\_\_

Office Phone No. \_\_\_\_\_ Mobile No: \_\_\_\_\_ (optional)

ID No. \_\_\_\_\_ (optional)

Note: Photographs are to be attested by the certifying authority.  
The Certifying Authority should preserve a duplicate copy of this Certificate.



## **GUIDELINES FOR FREESHIP/HALF-FREESHIP SCHEME FOR UNDER-GRADUATE AND POST-GRADUATE STUDENTS OF MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL (Formerly WEST BENGAL UNIVERSITY OF TECHNOLOGY)**

### **Introduction:**

Higher Education has had enormously played a role in the history to build the nation all over the world. It is not possible to rise in standards of living and culture without strengthening the higher education system in the country. To materialize as a powerful nation, there is an urgent need to bring in talented boys and girls in the fold of Under-graduate and Post-Graduate education by way of providing them some sort of good incentives in the form of free studentship/scholarships, etc. The University always stands by with the economically weak background meritorious students for higher learning.

### **Objectives of the Scheme:**

The objectives of the scheme are:

- a) to promote and nurture talent;
- b) to reward economically weak meritorious students at the Under-graduate and Post-graduate level;
- c) to build up an academic excellence at Under-graduate and Post-graduate level studied in this university.

### **Eligibility for students who can apply under Full/ Half Freeship (Wavier) Scheme:**

- i) Annual family income of the candidate must not be more than Rs.2.5 lakh from all sources.
- ii) The Freeship is limited to the Tuition Fee only. All other fees will have to be borne by the beneficiary.
- iii) Candidate must be domicile of West Bengal.
- iv) Candidates selected under Tuition Fee Waiver (TFW) Scheme of West Bengal or Swami Vivekananda Merit-cum-Means Scholarship or enjoying any other Scholarship/Waiver will not be eligible under this Full/Half-Freeship scheme of this University.

- v) Candidates admitted through GATE RANK enjoying GATE Fellowship will not be eligible for this Full/Half-Freeship scheme of this University.
- vi) Distance/Off Campus mode of education is not covered under the scheme.
- vii) Students of Under-graduate & Post-graduate courses admitted are eligible as per University rules. For M.Tech students, those who have enjoyed freeship in his/her undergraduate courses, can apply only.
- viii) For the purpose of determining Annual Family Income of the parents/guardian (considering all sources of Income of the family members), each student must submit original Income Certificate issued by an Officer of the State of West Bengal not below the rank of Block Development Officer in the concerned Block/Sub-division/District or equivalent one belonging to Group-‘A’ Officers, elsewhere, on the original Letter Head of the concerned Officer, along with Freeship Application Form which will be available in University site.

### **Cancellation of Full/ Half Freeship:**

- a) Misconduct of the awardees, if any, reported.
- b) Unsatisfactory progress report (i.e. if the candidate failed in his/her semester examination of Under-graduate/Post-graduate Programme).
- c) Candidates being found ineligible at a later date, penal action shall be initiated against him/her and will also be liable to refund the entire amount granted to him/her.

### **Implementation Methodology of Full/Half Freeship:**

- i) Eligible candidates shall submit application in prescribed Form with requisite self attested documents such as Grade Cards, original Income Certificate, original Domicile Certificate issued by Block/Sub-division/District or equivalent one belonging to Group-‘A’ Officers, elsewhere, etc.
- ii) The University shall prepare a discipline-wise list of selected candidates after screenings and verification of the applications.
- iii) The selected list of candidates shall be communicated to respective department/schools for grant of freeship.
- iv) Such facilities for the freeship shall be applicable effectively from the 2<sup>nd</sup> year and for Lateral Entry students, freeship applicable from 3<sup>rd</sup> year onwards.
- v) First and Second Semester Tuition Fees will be borne by the students himself/herself
- vi) Freeship granted in a particular course only be considered if 50% of the total intake of such course has been filled up.
- vii) The University shall provide maximum 10% **Full** /Half free-ship against the total applications received in each department
- viii) However, if required, Full free-ship can be converted into Half-freeship within the 10% restriction. Freeship is applicable for one year only.

**Removal of Difficulties:**

If on account of any lacuna or omission in the provisions of the guidelines or any other reason whatsoever, any difficulties arises the Hon'ble Vice-Chancellor may by order do anything which appears to it to be necessary for the purpose of removing the difficulty notwithstanding anything to the contrary contained elsewhere in this guidelines or in any other law for the time being in force.