

**Ref. No.: MAKAUT-WB/2025-26/PRINTER/001**

**Dated: 20-11-2025**

**Maulana Abul Kalam Azad University of Technology, West Bengal (MAKAUT, WB) invites quotation from authorized Supplier for Procurement/Supply and installation of Heavy duty printer for Law cell managing RTI at MAKAUT, W.B., Haringhata Campus of the University.**

**Please follow the Part-A, Part-B, Part-C, Part-D and Part-E of this tender for further details.**

**PART-A: KEY  
INFORMATION**

<b><u>Sl. No.</u></b>	<b><u>About</u></b>	<b><u>Remarks / Date</u></b>
<b>1.</b>	<b>About the Assignment:</b>	Procurement/Supply and installation of Heavy duty printer for Law cell managing RTI at MAKAUT, W.B., Haringhata Campus of the University.
<b>2.</b>	<b>Name of the Tender Inviting Authority:</b>	Registrar, MAKAUT, WB
<b>3.</b>	<b>Opening date of Submission of bids:</b>	<b>20-11-2025</b>
<b>3.</b>	<b>Last date of Submission of bids:</b>	<b>28-11-2025</b>
<b>4.</b>	<b>Tender Fee:</b>	Rs. 500/- (Rupees Five Hundred only)
<b>5.</b>	<b>University Bank Details for collecting Tender Fee: -</b>	
<b>5.a.</b>	<b>Bank &amp; Branch:</b>	Indian Bank, Salt Lake Branch
<b>5.b.</b>	<b>Bank Account Number:</b>	6360279330
<b>5.c.</b>	<b>Name of the Account:</b>	MAKAUT-WB
<b>5.d.</b>	<b>Type of Account:</b>	Current Account
<b>5.e.</b>	<b>IFS Code:</b>	IDIB000S147

**PART-B: SPECIFICATIONS OF THE ITEM(S) / JOB(S)**
**Heavy Duty Laser Monochrome Printer A3/A4 Print with ADF/Duplex Facility**

<b>Machine Type</b>	A3 Monochrome Laser Multifunctional
<b>Core Functions</b>	Print, Copy, Scan and Send
<b>Processor Speed</b>	<b>1.6GHz Dual Core Processor</b>
<b>Control Panel</b>	88.9-mm monochrome touch panel
<b>Memory</b>	1.0 GB RAM
<b>Storage</b>	eMMC: 2 GB
<b>Interface Connection</b>	NETWORK
	Standard: 100Base-TX/10Base-T, Wireless LAN (IEEE 802.11 b/g/n)
	OTHERS Standard:
	USB 2.0 (Device) x1
<b>Paper Supply Capacity (A4, 80 g/m2 (gsm))</b>	Standard: 350 sheets (Paper Drawer: 250 sheets, MPT Tray: 100 sheets)
	Maximum: 600 sheets (with Cassette Feeding Module-AK1)
<b>Paper Output Capacity (A4, 80 g/m2 (gsm))</b>	Standard: 250 sheets
	Maximum: 250 sheets
<b>Supported Media Types</b>	Multi-purpose Tray:
	Thin, Plain, Recycled, Thick, Colour, Bond, Label, Pre-punched, Envelope
	Paper Cassette:
	Plain, Recycled, Colour, Pre-punched
<b>Supported Media Sizes</b>	Multi-purpose tray:
	A3, A4, A4R, A5, A5R, B4, B5, B5R,
	Envelope (COM10, Monarch, DL, ISO-C5),
	Custom size min. 95.0 x 148.0 mm up to 297.0 x 431.0 mm
	Paper Cassette:
	Standard size: A3, A4, A4R, A5R, B4, B5, B5R
<b>Supported Media Weights</b>	Multi-purpose tray: 60 to 157 g/m2 (gsm)
	Paper cassettes: 64 to 90 g/m2 (gsm)
	Duplex: 60 to 90 g/m2 (gsm)
<b>Warm-up Time</b>	From Power On: 13 seconds or less
	From Sleep Mode: 4.3 seconds or less

<b>Print Speed (BW)</b>	1-sided: Up to 24 pages/min (A4), Up to 12 pages/min (A3), Up to 11 pages/min (A4R)
	2-sided: Up to 16.7 pages/min (A4), Up to 7.5 pages/min (A3), Up to 7.8 pages/min (A4R)
<b>Print Resolution (dpi)</b>	600 × 600
<b>Fonts</b>	PCL (Optional) fonts: 45 Roman, 10 Bitmap fonts

<b>Operating System</b>	UFR II: Windows® 8.1 / Windows® 10 / Windows® 11 / Windows® Server 2012 / Windows® Server 2012 R2 / Windows® Server 2016 / Windows® Server 2019 / Windows® Server 2022/ macOS (10.12 or later)
	PCL (Optional): Windows® 8.1 / Windows® 10 / Windows® 11 / Windows® Server 2012 / Windows® Server 2012 R2 / Windows® Server 2016 / Windows® Server 2019 / Windows® Server 2022

<b>Copy Speed</b>	1-sided: Up to 24 pages/min (A4), Up to 12 pages/min (A3), Up to 11 pages/min (A4R)
	2-sided: Up to 16.7 pages/min (A4), Up to 7.5pages/min (A3), Up to 7.8 pages/min (A4R)
<b>First-Copy-Out Time (BW)</b>	Platen: Approx. 7.4 seconds or less (A4)
<b>Copy Resolution (dpi)</b>	600 x 600
<b>Multiple Copies</b>	Up to 999 copies
<b>Copy Density</b>	Automatic or Manual (9 Levels)
<b>Magnification</b>	25% - 400% (1% Increments)
	Preset reduction/enlargement: 25%, 50%, 70%, 100%, 141%, 200%, 400%

<b>Document Feeder Paper Capacity</b>	50 Sheets (80 g/m2 (gsm))
<b>Acceptable Originals and Weights</b>	Platen: Sheet, Book
	Document Feeder sheet media weight:
	1-sided/2-sided continuous scanning: 52 to 105 g/m2 (gsm) (BW/CL) Only 1-sheet feeding is supported in 37-52 and 105-128 g/m2 (gsm)
<b>Supported Media Sizes</b>	Platen: Max. scanning size: 297.0 x 431.8 mm Document Feeder media size: A3, A4, A4R, A5, A5R, B4, B5, B5R
	Custom size: 128.0 x 148.0 mm to 297.0 x 431.8 mm
<b>Scan Speed (ipm: BW/CL, A4)</b>	DADF:
	1-sided Scanning: 35/25 (300 dpi, send), 25 (600 dpi, copy)
	2-sided Scanning: 12/8 (300 dpi, send), 8 (600 dpi, copy)
<b>Scan Resolution (dpi)</b>	Scan for Copy: up to 600 x 600
	Scan for Send: (Push) up to 300 x 600, (Pull) up to 600 x 600
<b>Pull Scan Specifications</b>	ScanGear MF For both TWAIN and WIA
	Windows® 8.1/ Windows® 10/ Windows® 11 macOS (10.12 or later)

<b>Authentication and Access Control</b>	Department ID Authentication (Department ID and PIN Login, Function Level Login)
<b>Document Security</b>	Print Security (SecurePrint, Encrypted SecurePrint),
<b>Network Security</b>	TLS 1.3*, IPSec, IEEE802.1X authentication, SNMPv3, Firewall Functionality (IP Address Filtering), Enabling/Disabling (Network Applications, Remote UI, USB Interface), G3 FAX separation from LAN, USB Port separation from LAN



# MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL

(Formerly WEST BENGAL UNIVERSITY OF TECHNOLOGY)

**Main Campus: NH 12, Haringhata, Post Office - Simhat, Police Station – Haringhata, Pin - 741249**

**City Campus: BF-142, Sector -I, Salt Lake, Kolkata -700 064**

<b>Device Security</b>	Standard HDD/SSD Initialize, Job Log Conceal Function, Protecting MFP Software Integrity, Verify System at Startup (NIST SP800-193)
<b>Device Management and Auditing</b>	Administrator Password, Digital Certificate and Key Management*6, Security Policy Setting

**PART-C: TECHNICAL INFORMATION / DOCUMENTS (TO BE PROVIDED BY THE BIDDER)**

- 1) Basic Information (to be provided on Company's Official Letterhead):
  - a) Name
  - b) Address
  - c) Contact No.
  - d) E-mail ID
  - e) Contact Person's details (Name, Designation, Contact No. E-mail id)
- 2) Valid Trade License for Financial Year 2025-26
- 3) PAN
- 4) GSTIN
- 5) P. Tax Registration Number
- 6) Last paid Electricity Bill / Telephone Bill (at Official address)
- 7) Tender Fee deposit details:

Sl. No.	Item	Amount	Transaction Details*	Bank Details**	Date
1.	Tender Fee	Rs. 500/-			

**\* Mode of Payment (NEFT / Net Banking / UPI / IMPS / Any other mode), Transaction Reference No. with the Date of transaction (Tender Fee has to be deposited separately).**

**\*\* Bank Name & Branch, Bank Account No. of the Bidder from which the amount will be credited to the University Account.**

- 8) Any other necessary information that the bidder would like to mention:
  - a)
  - b)
  - c)
  - d)
  - e)
  - :
  - :
  - :
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  - :

**PART-D: BOQ**

<b><u>Sl. No.</u></b>	<b><u>Item/Job</u></b>	<b><u>Quantity</u></b>	<b><u>Item Rate (Rs.)</u></b>	<b><u>Item Value (Rs.)</u></b>
1.	Heavy Duty Printer	01	XXXX	XXXXX
Item Value (excl. GST)				XXXXX
Add: GST @ .....%				XXXX
Grand Total (incl. all)				XXXXX

**Bids must be submitted as per the “Part-E” of this tender (General Terms & Conditions). So, before submitting the bid documents, interested vendors are requested to carefully go through the same to avoid cancellation / rejection of the bid or any unnecessary complications in future in this regard.**

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**PART-E: GENERAL TERMS & CONDITIONS**

1. The bidder should be a registered firm under prevailing rules having an office in West Bengal, preferably in Nadia, North 24 Parganas or Kolkata and will provide essential registration numbers like PAN, GSTIN, Profession Tax, etc.
2. The quotation should be in a sealed envelope and it will be in two stage bidding: a. Technical bid consisting of all technical details along with commercial terms and conditions b. Financial bid indication item wise price for the items mentioned in technical bid.
3. Bid documents are to be dropped in the specified tender box at the Purchase section at Haringhata Campus of the University.
4. Any firm already having any legal dispute with the University need not to submit the bid.
5. Apart from the above list mentioned in Part-C of this tender notice, the University may ask the bidder for any other document(s) / information, if feels necessary. The bidder has to furnish the document(s) / information immediately failing which his bids will be rejected.
6. All the documents should be authenticated with official stamp and signature / signatures thereon by the bidder.
7. Submission of false document(s) / information by the bidder will result into cancellation of bid and the University may take strict action against that bidder.
8. The University reserves the right to accept or reject any bid without showing any reason.
9. Any dispute which may arise between the bidder and the University regarding this bidding shall be referred to the Vice Chancellor of the University whose decision shall be final and irrevocable in this regard.
10. Being the lowest bidder (L1) in term of quoted amount (incl. all) may not be the only condition to receive the order, other criteria like having PAN, GSTIN, location of office, etc. may also be considered during selection of the eligible bidder. Decision of the University in such case will be the final.
11. In case the selected bidder is unable to supply the items after being selected to supply the items or after receiving the respective order from the University, the bidder should immediately inform the University Authority about the same by e-mail. Decision of the University in such case will be the final.
12. Delivery of the items to the destination is solely the bidder's responsibility and no extra charge will be paid by the University for the same. Any damage of the item during transit will be the responsibility of the bidder.
13. If any vendor is registered under GST Composite Scheme, the same is to be mentioned in Part-C (Item No.4). The same may also be mentioned in the BOQ.
14. Payment will be subject to successful delivery and installation (if necessary) of the required items and necessary approval of the Competent Authority of the University.
15. The bidder should submit GST-compliant bill / invoice for GST bill / invoice. Copy of the order received by the vendor always should be attached to the challan and bill / invoice.
16. Statutory deductions (if any) during payment process will be made as per existing Government Rules.
17. Payment will be made only in favour of the bidder's bank account and any exception in this regard will be subject to the consideration of the Competent University Authority only.

**Sd/-  
Registrar  
MAKAUT, WB**